

Tiffany Ingle MA TESOL

518 S. Sierra Madre Blvd. Apt.7
Pasadena, CA 91107
tiffanyingle@me.com (<http://tiffanyingle.weebly.com>)
626-644-8009 mobile (text ability)

Mission Statement

I am seeking to serve English language learners by collaborating with colleagues to create programs and interventions that represent best practices, measure the effectiveness of these programs, and revise them when necessary to make them as effective as possible.

Education

- 2004-2007 **Master of Arts** in Teaching English to Students of Other Languages (TESOL), Azusa Pacific University, Azusa, California. Field-based program: China
- 1999-2003 **B.A. Biology Education 8-12**, Asbury University, Wilmore, Kentucky.

Teaching

- 2014-present *Full-time Faculty (One-Year Temporary Contract) – Pasadena City College, Pasadena, CA Languages Division – Credit ESL*
- Teach Low-intermediate, high-intermediate, and advanced ESL Writing, Grammar, and Reading.
 - Regularly support student learning using project-based learning to integrate listening, speaking, reading, writing, technology use, and other 21st Century Skills in my Classroom.
 - Serve on ESL Curriculum Redesign Team (Lead: Karen Carlisi)
 - Analyze student goals to inform redesign of curriculum
 - Analyze assessment data to ensure accurate placement within the program
 - Wrote Model Unit for ESL Redesign team
 - Research Acceleration and Academic Literacy for Curriculum Redesign Team
 - Create visual models for redesign discussion at ESL faculty retreat
 - Collaborate with Karen Carlisi to create a model ESL 33B course with academic literacy units
 - Evaluate effectiveness of common assessment according to course SLOs
 - Serve on College 1 Leadership Team (Lead: Shelagh Rose)
 - Analyze success data to inform program change
 - Analyze student use of reading and literacy strategies through a Curriculum Embedded Reading Assessment (CERA)
 - Wrote Model Course lesson plans, calendar and syllabus for 56 faculty teaching College 1
 - Developed College 1 News Website (<http://collegeonenews.weebly.com>)
 - Mentor new College 1 faculty in Reading Apprenticeship strategies
 - Developed ePortfolio assignment website for College 1 (<http://demystifytheportfolio.weebly.com>)
 - Design Professional Learning Experiences For Faculty
 - Serve on Languages/ESL Social Committee
 - Serve on ESL Retreat Committee
 - Created Retreat Website for ESL retreat 2015 (<http://eslretreat.weebly.com>)
- 2007- 2014 *Part-time Faculty – Glendale Community College, Glendale, CA - Credit ESL Division*
- Developed Professional Learning about using Rubrics for grading
 - Developed and taught a context-based learning (CBL) course based on Child Development content (all assignments and content were related to child development)
 - Taught levels 1-3 academic reading
 - Taught levels 2-5 academic writing
 - Taught levels 2-3 academic listening and speaking
 - Used Blackboard and Moodle Learning Management Systems
 - Mentored new adjuncts and student teachers
 - Participated on a norming guide committee for Level 3 Writing course.
 - Revised a prior level 2 department reading final exam

	<ul style="list-style-type: none"> • Served on the College Library Committee • Held regular office hours
2010-2014	<p><i>Part-time Faculty – Pasadena City College, Pasadena, CA Languages Division – Credit ESL</i></p> <ul style="list-style-type: none"> • Teach Reading and Writing from novice to advanced • Teach intermediate Speaking and Listening • Teach Freshman Year Experience course: College 1 • Led beginning-level book club in the ESL center, Spring 2012 • Use Canvas Learning Management System • Participate regularly in department and campus trainings and norming sessions
2012-Present	<p><i>Contract Faculty – City of Hope, Duarte, CA - Postdoctoral Studies Program</i></p> <ul style="list-style-type: none"> • Designed and taught academic presentation skills course for foreign national research scientists • Designed all rubrics and assessment tools used in program • Designed “Business Writing” and “Presentation Skills” workshops for City of Hope Learning and Development week, 200+ attendees, January 2013 • Presented “Culture Shock and Life Strategies for Foreign Nationals” workshop for Learning and Development Week, January 2014 • Presented “Writing for Non-Native Speakers” workshop for Learning and Development Week, January 2015 (http://writingcoh.weebly.com)
2007- Present	<p><i>Faculty – American Language and Culture Program, CSU Dominguez Hills, Carson, CA - Intensive English Program</i></p> <ul style="list-style-type: none"> • Teach beginning to advanced academic writing and grammar • Teach beginning to advanced academic speaking • Teach Academic Research and research independent study courses focusing on vocational areas • Teach pronunciation, TOEFL skills, and accent reduction • Supported students new to the US with life skills • Develop new curriculum and materials • Facilitate student excursions • Collaborate to select materials and textbooks to accomplish student goals • Designed and led programs for visiting foreign groups of business professionals, high school teachers, and middle and high school students
2008- 2010	<p><i>Adjunct Faculty – Biola University, La Mirada, CA - English Language Studies Program - Intensive English Program</i></p> <ul style="list-style-type: none"> • Taught Grammar level 2 to MA and undergraduate candidates • Taught Speaking level 1 to MA and undergraduate candidates • Coordinated classroom Teaching Assistants for speaking classes • Coordinated speaking partners with level 1 students • Mentored a practicum student teacher • Provided resources for students experiencing culture shock
2004-2006 Overseas Experience	<p><i>Full-Time Faculty – Laiyang Agricultural College, Qingdao, Shandong, China.</i></p> <ul style="list-style-type: none"> • Became conversant in Chinese • Taught Freshman English majors: Academic Conversation Skills • Taught Sophomores: American and British History (Academic Reading) • Facilitated student book and movie clubs and developed student leaders • Coordinated student cultural events with student leadership • Hosted various workshops in student interest areas • Facilitated learning communities with a team of foreign and Chinese teachers on campus surrounding English immersion activities • Team taught with colleagues both Chinese and American

Professional Experience

Leadership

- Fall 2013 - Collaboratively developed a leadership training day attended by 20 Baldwin Park youth boxers.
- Summer 2013 - Trained to become a Strengths/Myers-Briggs Coach for success skill strategies.
- 2013-present - Curate an online library of materials for the event: "Yelo" This library consists of further resources for participants who have received Myers-Briggs and StrengthFinder coaching sessions.
- 2008-2012 - Facilitated volunteer community development teams doing sustainable development service projects in Haiti, Zambia, Lebanon, Hungary, Indonesia, Bangladesh, Japan, and Thailand
- 2009-2012 - Facilitated fundraising events for overseas sustainable development teams
- 2009-current - Wrote training manual for teams doing cross-cultural sustainable development projects
- 2010 - Created workshop curriculum for incoming group of Chinese middle school students and trained 2 teachers to teach the curriculum - CSUDH
- 2010 - Led Phase 1 team to Zambia to collaboratively create a teacher professional development conference with Zambian leadership
- 2011 - Led Phase 2 team to Zambia to help Zambian Lead teachers to create workshops to present at the professional development conference.
- 2012 - Trained and Developed Phase 3 team to Zambia to put on a Demonstration School event resulting in the Zambian attendees putting on a professional conference after the American team left.
- Winter 2011 - CISM - Critical Incident Stress Management "individual" and "group" training

Campus Involvement

- Fall 2014-Spring 2015 - New Faculty Learning Community - Pasadena City College
- Fall 2014-Spring 2015 - Languages Division Social Committee - Pasadena City College
- Summer/Fall 2014 - College One Leadership Team and Faculty Mentor - Pasadena City College
- Summer/Fall 2014 - Designed model Academic Literacy Unit for ESL Redesign Faculty Inquiry Group
- Spring 2014, 2015 - One Book, One College Committee - Pasadena City College
- Spring 2014 - Growth Mindset I and II Academy of Professional Learning Workshops - Pasadena City College
- Pending - Flex Workshop, Glendale College: "Using Moodle Rubrics for Increasing Awareness of Expectations and Student Agency"
- Spring 2014 - Joined Curriculum Redesign team with Karen Carlisi - Pasadena City College
- Spring 2014 - Contributed a video entry to the Panel Discussion on Flipping the Classroom for the Spring ESL Retreat.
- Fall 2013 - On-Campus faculty contact for developing ePortfolios through Weebly platform, Pasadena City College
- Fall 2013 - Teaching Contextualized Learning Courses Workshop - Glendale Community College
- January 2013 - General Education Colloquium - Pasadena City College
- Spring 2013 - College One Institute - Pasadena City College
- Spring 2012 - Low - Intermediate ESL Student Book Club in collaboration with Lindsay Pilgreen - Pasadena City College
- Summer 2012 - Revised Department Common Exam for low-intermediate Reading & Vocabulary - Glendale College (ESL 126)
- 2010 - Committee tasked with revising a norming manual for Intermediate Writing & Grammar - Glendale College
- Fall 2009 - Faculty Inquiry Group - "Gender in Academia" Biola University
- Fall 2008 - Library Committee - Glendale College
-

Professional Memberships and Involvement

Memberships:

- CATESOL Member 2007-current
- TESOL Member 2011-2012

Conference Attendance:

- Reading Apprenticeship Leadership Community of Practice Summer 2014, Winter 2015
- Student Success Conference (RP Group): October 2014
- Acceleration in Context - Chabot College - Summer 2014
- Online Course - Reading Apprenticeship 101 - Spring 2014
- CATESOL Annual Conference attendance: 2008, 2010, 2013, 2012, 2013, 2014
- LA Regional Conference: 2008, 2010, 2013, 2014

Leadership in CATESOL:

- Part-Time Educators Interest Group Coordinator 2014-2015
- Board Secretary 2013-2014 - Transitioning Board to using GoogleForms for communication
- Board Assistant Secretary - 2012-2013
- Advertising Coordinator - 2010-2012 - assisted Sponsorship team to redevelop how sponsorships are presented.

Presentations & Writing:

- January 2015: "Developing ePortfolios" - FTLA through 3CSN
- CATESOL News Contributions: "Celebrating Part-Time Retirements" Winter 2015, "Dear Full-Timers... Love, Part-Timers" Spring 2015.
- Fall 2014 - "Using ePortfolios" - Student Success Conference Presentation
- Fall 2014 - "Low-Stakes vs. High-Stakes Writing" - Pasadena City College - ESL Professional Learning Series
- Summer 2014 - "Using ePortfolios" - Pasadena City College - College One Institute 2014
- Spring 2014 - Glendale College Flex Workshop - "Using Rubrics in Moodle to Support Student Autonomy."
- March 8, 2014 - CATESOL LA Regional Conference Presentation - "Using Rubrics in Online Platforms to Support Student Autonomy."
- January 27, 2014 - City of Hope Learning and Development Week Presentation - "Successful Career and Life Management Strategies for Foreign Nationals"
- October 2013 - Conference Poster Session at CATESOL Annual Conference, San Diego - "Issues in Teaching English Grammar to Mandarin-Speaking Students: Re-Scaffolding Grammar Instruction for Increased Accuracy in Written Production"
- October 2013 - CATESOL News "No More Hiding-My-Phone Face: Changing Policy to Embrace Technology in Class."
- March 2011 - CATESOL News "Dedicated Teacher's Experience in Zambia Fosters Appreciation of CATESOL Conference at Home."

Technology

- Regularly seek out and learn new technologies
- Design websites for classroom purposes through Weebly and Wix; train students and faculty to use these sites in the creation of ePortfolios
- Regularly use Blackboard, Moodle, and Canvas Online platforms
- Create in-class projects for which students can use their current technology in the classroom
- Video editing ability: iMovie and iDVD
- Create teaching videos, Camtasia and Screencapable
- Use Turnitin
- Use Smartboard technology
- Versed in multiple word processing and presentation programs
- Use SurveyMonkey, Doodle, GoogleForms, and polleverywhere.com to collect data
- Collaborate via Google Drive in a weekly curriculum development team